

SBI INFRA MANAGEMENT SOLUTIONS PVT.LTD.

HEAD OFFICE:
GROUND FLOOR RAHEJA CHAMBERS,
FREE PRESS JOURNAL MARG, NARIMAN POINT, MUMBAI-21

COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT FOR ELECTRICAL SYSTEMS
INSTALLED AT RESIDENTIAL FLATS LOCATED AT DIFFERENT PARTS IN MUMBAI.

TENDER ID: HOM201910002

TENDER SUBMITTED BY:

NAME OF THE FIRM	:	_____
ADDRESS	:	_____

GSTIN NO.	:	_____
DATE	:	_____
EMAIL ID	:	_____
CONTACT NO	:	_____

NOTICE INVITING TENDER

COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT FOR ELECTRICAL SYSTEMS INSTALLED AT RESIDENTIAL FLATS LOCATED AT DIFFERENT PARTS OF MUMBAI.

SBI Infra Management Solutions Pvt. Ltd. (hereinafter mentioned SBIIMS) on behalf of State Bank of India Invites "online E-reverse auction" for captioned work from empaneled electrical contractors who receive the NIT from SBIIMS, HO, Mumbai only entitled to quote for this tender.

The details of tender as under:

S.No.	Type	Description
1	Name of work	Comprehensive Annual Maintenance Contract for electrical systems installed at residential flats located at different parts of Mumbai.
2	Period of AMC	01.03.2020 to 28.02.2023 (three years)
3	Bid Document Availability including changes/amendments, if any to be issued	RFP may be downloaded from Bank's website https://bank.sbi under "procurement news" Section from 26.12.2019 to 10.01.2020
4	Date of issue of tender	27.12.2019
5	Earnest Money Deposit (EMD)	Rs.5,000/- (Rupees five Thousand Only) in the Form of Demand Draft/Banker's Cheque issued by any Nationalized /Scheduled Bank Drawn in favour of " SBI Infra Management Solutions Pvt. Ltd. " Payable at Mumbai , which is to be submitted along with the Technical Bid in a separate envelope super scribing "EMD". Without EMD Tender will be rejected. EMD shall be converted into Retention Money for successful Contractor, whose tender is accepted.
6	Cost of Tender document cum Tender Processing Fee (Non-refundable)	Rs.1,000/- (Rupees One Thousand Only) This Non-Refundable amount to be paid only through SB Collect Payment Portal available in SBI's online Banking site i.e. https://www.onlinesbi.com After successful payment, submit a print of the receipt carrying a Reference no. along with the tender application. For further details, refer annexure-A enclosed
7	Last date, time and Mode of submission of Technical Bid document along with Authorization	The signed and stamped copy of Technical bid along with following documents in sealed envelope should reach to us on or before 10.01.2020 upto 03:00 PM

	Letter, Tender fees and EMD..	<p>1) Signed and stamped copies of complete Tender Document.</p> <p>2) EMD</p> <p>3) Receipt for Tender Fees</p> <p>4) Authorization letter mentioning the name of the representative having Digital Certificate Signature (DSC) valid for 3 months for participation in e-tender and e-reverse auction.</p> <p>The SBIIMS Pvt. Ltd. shall not entertain bids received late due to any delay on account of delivery by the courier agency/speed post or any other mode for the reasons whatsoever.</p>
8	Address for submission and opening of bid.	The M.D.& CEO, SBI Infra Management Solutions Pvt. Ltd., Ground Floor, Raheja Chambers, Free Press Journal Marg, Nariman Point, Mumbai-21.
9	Date and Time of opening of Technical Bid	<u>10.01.2020.by 3.30 PM</u>
10	Last date, time and Mode of submission of Online indicative price bid (Part-2)	<u>11.01.2020</u>
11	Date & time for e-reverse auction	<u>12.01.2020</u>
12	Validity for Offer	3 (Three) Months from the Date of Opening of Price-Bid
13	Payments terms	No advance payment shall be made. Payment will be done at the end of each quarter on pro rata basis. Payment will be made by State Bank of India.
14	Period of Honouring Payment Certificate	15 Days from the date of receipt of bill.

15. It shall be the responsibility of the contractor to arrange and ensure that all pages of tender and financial / price bid are properly bound separately.

16. The contractor shall sign and stamp each page of the tender document thereby ensuring the number and sequence of all pages.

17. As the works will be carried-out in the operational office thus proposed works need to be planned carefully and majorly to be done **before/ after office working hours & on holidays only**.

18. In case the date of opening of tenders is declared as a holiday, the tenders will be opened on the next working day at the same time.

19. SBIIMS Pvt. Ltd. has the right to accept / reject any / all tenders without assigning any reasons and no correspondence shall be entertained in this regard.

Details of flats and address: -

SI No	Name of the Building	Address	No of flats
1	Raj Legacy	LBS Marg, Vikroli (West), Mumbai-400083	116
2	Grand Paradi	Kems Corner, 572, Dadyseth Hill, August Kranti Marg, Mumbai-400026	1
3	Loyod Estate	Sangam Nagar, Wadala (E) , Mumbai	17
4	Bhoomi Floora	Behind Sanjay Ghandi National Park, Borivali (E), Mumbai	52
5	Vishnu Shivam	Thakur Village, Khandivali (E) , Mumbai	51

Yours Faithfully,

Vertical Head (E & EM)

Annexure-A

The steps involved in making the payment through SB Collect are as under:-

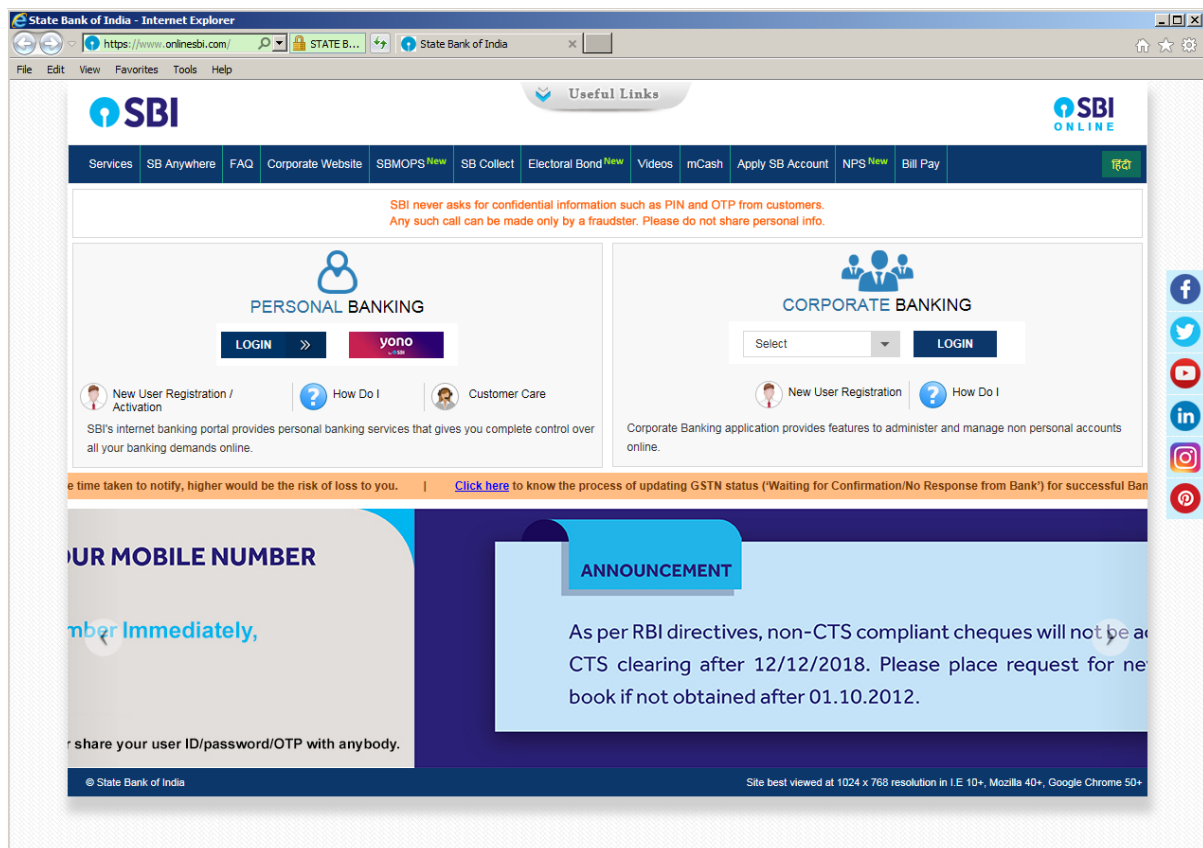
1. The Vendor needs to use SBI internet banking site <https://www.onlinesbi.com/>.
2. Select "**SB Collect**" from Top Menu, that will lead to the next page:
3. "**Proceed**" will lead to the next page:
4. Select "**All India**" in "State of Corporate / Institution" & Select "**Commercial Services**" in "Type of Corporate / Institution".
5. "**Go**" will lead to the next page:
6. Select "**SBI Infra Management Solutions**" in Commercial Services Name and "**Submit**"
7. Select "**Tender Application Fee**" in "Payment Category" and enter the "**Tender ID**" exactly as we preloaded with characters in Uppercase only in place of Circle Codes.
8. The next Page will be ready with few of the Preloaded Tender Details:
9. The Vendor will have to fill up the fields properly and upon making the payment a receipt will be generated with a Reference No.

NOTE: Any type of vendor, whether dealing with SBI or other bank can use this SB Collect facility.

Even a contractor not dealing with any bank can use this portal and generate challan and deposit by cash in any SBI branch. The bank charges for cash deposit will be also borne by the vendor himself.

Procedure for payment of Tender Fee through SB Collect payment portal:

The portal link is available in SBI online banking site <https://www.onlinesbi.com/>.



Select "**SB Collect**" from Top Menu, that will lead to the next page:

State Bank Collect - Internet Explorer

https://www.onlinesbi.com/sbico STATE B... State Bank Collect

File Edit View Favorites Tools Help

SBI State Bank Collect

Products & Services Know More

STATE BANK COLLECT
A MULTI-MODAL PAYMENT PORTAL

DISCLAIMER CLAUSE

Terms Used

- > Corporate Customer: Firm/Company/Institution (F/C/I) collecting payment from their beneficiaries.
- > User: The beneficiary making a payment to F/C/I for the services/goods availed.
- > Bank shall not be responsible, in any way, for the quality or merchantability of any product/merchandise or any of the services related thereto, whatsoever, offered to the User by the Corporate Customer. Any disputes regarding the same or delivery of the Service or otherwise will be settled between Corporate Customer and the User and Bank shall not be a party to any such dispute. Any request for refund by the User on any grounds whatsoever should be taken up directly with the Corporate Customer and the Bank will not be concerned with such a request.
- > Bank takes no responsibility in respect of the services provided and User shall not be entitled to make any claim against the Bank for deficiency in the services provided by the Corporate Customer.
- > The User shall not publish, display, upload or transmit any information prohibited under Rule 3(2) of the Information Technology (Intermediaries guidelines) Rules, 2011.
- > In case of non-compliance of the terms and conditions of usage by the User, the Bank has the right to immediately terminate the access or usage rights of the User to the computer resource of the Bank and remove the non-compliant information.

☒ I have read and accepted the terms and conditions stated above.
(Click Check Box to proceed for payment.)

Proceed

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“Proceed” will lead to the next page:

State Bank Collect - Internet Explorer

https://www.onlinesbi.com/sbico STATE B... State Bank Collect

File Edit View Favorites Tools Help

SBI State Bank Collect

State Bank Collect State Bank Mops

State Bank Collect / State Bank Collect Exit

State Bank Collect 09-Jan-2019 [12:23 PM IST]

Select State and Type of Corporate / Institution

State of Corporate / Institution * ----- Select State -----

Type of Corporate / Institution * ----- Select Type -----

Go

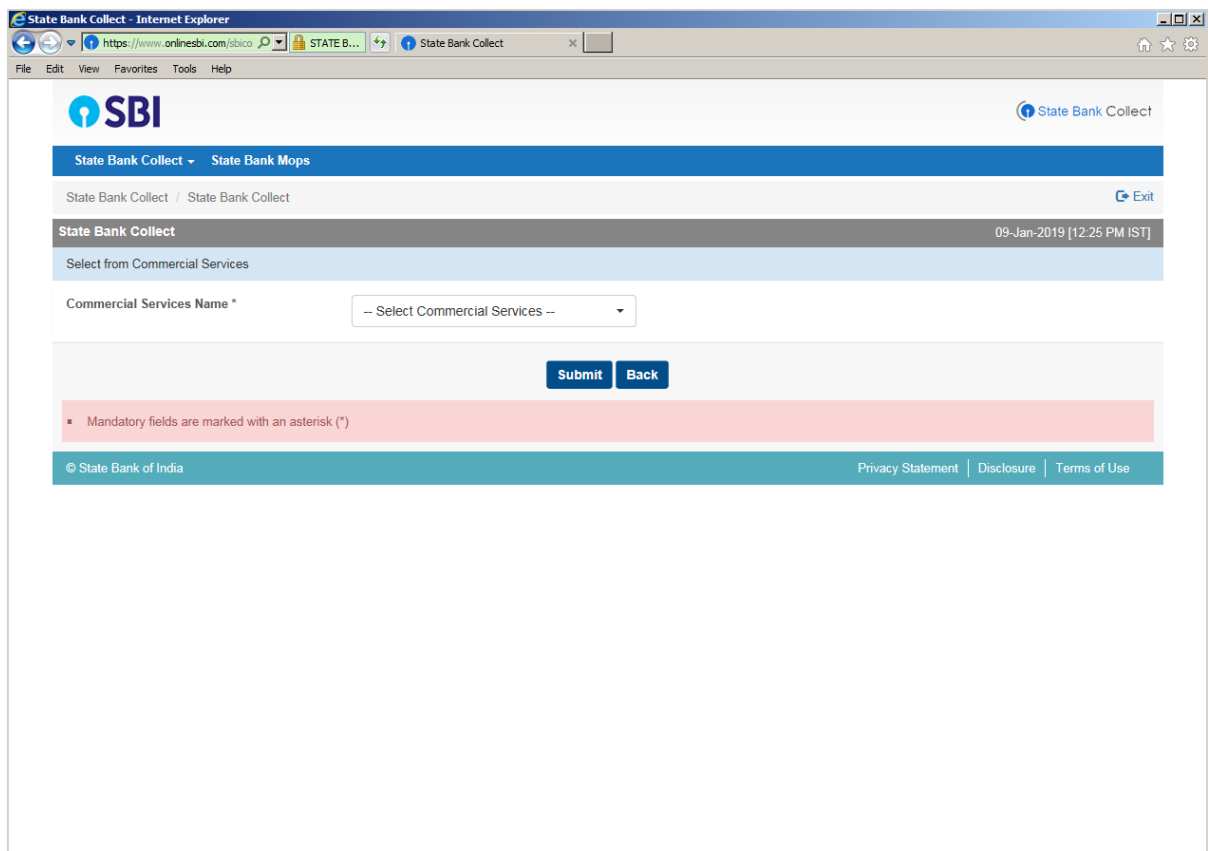
Mandatory fields are marked with an asterisk (*)

State Bank Collect is a unique service for paying online to educational institutions, temples, charities and/or any other corporates/institutions who maintain their accounts with the Bank.

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Select **"All India"** in "State of Corporate / Institution " & Select **"Commercial Services"** in "Type of Corporate / Institution".

"Go" will lead to the next page:



The screenshot shows the State Bank Collect web application running in Internet Explorer. The browser's address bar displays the URL <https://www.onlinesbi.com/sbico>. The page header includes the SBI logo and the text "State Bank Collect". Below the header, there is a navigation bar with "State Bank Collect" and "State Bank Mops". The main content area shows the "State Bank Collect" page with a timestamp of "09-Jan-2019 [12:25 PM IST]". A section titled "Select from Commercial Services" contains a dropdown menu labeled "Commercial Services Name *" with the option "-- Select Commercial Services --". Below the dropdown are "Submit" and "Back" buttons. A red message box states "Mandatory fields are marked with an asterisk (*)". The footer includes the copyright notice "© State Bank of India" and links for "Privacy Statement", "Disclosure", and "Terms of Use".

Select **"SBI Infra Management Solutions"** in Commercial Services Name and **"Submit"**

State Bank Collect - Internet Explorer

https://www.onlinesbi.com/sbico STATE B... State Bank Collect


File Edit View Favorites Tools Help

SBI State Bank Collect

State Bank Collect ▾ State Bank Mops

State Bank Collect / State Bank Collect [Exit](#)

State Bank Collect 09-Jan-2019 [12:28 PM IST]

 **SBI Infra Management Solutions Pvt Ltd**
Ground Floor, Raheja Chambers, Free Press Journal Marg, Nariman Point, Mumbai-400021

Building SBI

Provide details of payment

Select Payment Category *

Mandatory fields are marked with an asterisk (*)

Enter Tender ID *

[Submit](#)

▪ Mandatory fields are marked with an asterisk (*)
▪ The payment structure document if available will contain detailed instructions about the online payment process.
▪ Date specified(if any) should be in the format of 'ddmmYYYY'. Eg., 02082008

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Select **"Tender Application Fee"** in "Payment Category" and enter the **"Tender ID"** exactly as we preloaded with characters in Uppercase only in place of Circle Codes.

The next Page will be ready with few of the Preloaded Tender Details:


State Bank Collect - Internet Explorer

https://www.onlinesbi.com/sbicol/ State Bank Collect

State Bank Collect State Bank Mops

State Bank Collect / State Bank Collect Exit

State Bank Collect 09-Jan-2019 [12:35 PM IST]

 **SBI Infra Management Solutions Pvt Ltd**
Ground Floor, Raheja Chambers, Free Press Journal Marg, Nariman Point, Mumbai-400021

Provide details of payment

Select Payment Category * TENDER APPLICATION FEI

Tender ID * MUM2019010005

Tender Name Corp 05

Open Date 06-01-2019

End Date 12-01-2019

Amount in Rupees * 10000

Vendor Email ID

Vendor GST No *

Vendor Mobile No *

Vendor Name *

Remarks

Please enter your Name, Date of Birth (For Personal Banking) / Incorporation (For Corporate Banking) & Mobile Number.
This is required to reprint your e-receipt / remittance(PAP) form, if the need arises.

Name *

Date Of Birth / Incorporation *

Mobile Number *

Enter the text as shown in the image * 39E10

Submit Reset Back

Mandatory fields are marked with an asterisk (*)
The payment structure document if available will contain detailed instructions about the online payment process.
Date specified(if any) should be in the format of 'ddmmyyyy'. Eg., 02082008

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The Vendor will have to fill up the fields properly and upon making the payment a receipt will be generated with a Reference No. Submit the printout of the Receipt, along with the Tender Application.

SAMPLE BUISNESS RULE DOCUMENT

BUISNESS RULE DOCUMENT OF ONLINE E-REVERSE AUCTION FOR COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT FOR ELECTRICAL SYSTEMS INSTALLED AT RESIDENTIAL FLATS LOCATED AT DIFFERENT PARTS OF MUMBAI.

BUYER NAME	STATE BANK OF INDIA
AUCTION TO BE CONDUCTED BY	M/s e-Procurement Technologies Ltd. B-704, Wall Street - II, Opp. Orient Club, Nr. Gujarat College, Ahmedabad - 380 006. Gujarat State, India Phone: +91 79 61200 Auction Website : https://etender.sbi
DATE & TIME OF AUCTION (Date and Time of E-reverse auction to be intimated after opening of technical bid)	Online Auction Date : Auction Time : One hour (With 6 extensions of 5 min each)
DOCUMENTS ATTACHED	(A) Business rules for Reverse Auction (B) Terms & conditions of Reverse Auction (C) Annexure - I (D) Process Compliance Statement (Annexure II) (E) Price Confirmation Letter (Annexure III) (F) Price break up (Annexure IV) (G) Contact Information
SPECIAL INSTRUCTIONS	<u>Bidding in the last minutes and seconds should be avoided in the bidders own interest Neither the Service Provider nor SBI will be responsible for any lapses /failure on the part of the vendor, in such cases</u>

Important Note: As per the new Inter-operability guidelines released by Controller of Certifying Authorities (CCA), the Secured Socket Layer (SSL) certificate for an e-Procurement application is generated on a new algorithm, SHA2. Also, the Digital Signature Certificates that will be applicable for these platforms have to be SHA2 algorithm compliant. For the same, the users have to ensure that they have Windows XP (SP3) / Windows Vista / Windows 7 installed in their respective PC / Laptop. In case of Windows XP service pack -3, if you get any issue you can install the SSL patch, which is available at our download

section of our e-Tender/e-Auction Portal and also at our corporate website www.auctiontiger.net just below the label of "Download".

(A) Business rules for Reverse Auction:

Against this Enquiry for the subject item/system with detailed scope of supply as per our specification, SBI may resort to "REVERSE AUCTION PROCEDURE" i.e. ON LINE BIDDING on INTERNET.

1. For the proposed reverse auction, technically and commercially acceptable bidders only shall be eligible to participate.
2. SBI will engage the services of a service provider who will provide all necessary training and assistance before commencement of on line bidding on Internet.
3. SBI will inform the vendor in writing in case reverse auction, the details of service provider to enable them to contact and get trained.
4. Business rules like event date, time, start price, bid decrement, extensions, etc. also will be communicated through service provider for compliance.
5. Vendors have to send the mail the compliance form in the prescribed format (provided by service provider) before start of Reverse auction. Without this the vendor will not be eligible to participate in the event.
6. Reverse auction will be conducted on schedule date & time.
7. At the end of reverse auction event, the lowest bidder value will be known on the network.
8. The lowest bidder has to mail the duly signed filled-in prescribed format as provided on case-to-case basis to SBI through service provider within 24 hours of auction without fail.
9. In case SBI decides not to go for Reverse auction procedure for this tender enquiry, the price bids and price impacts, if any already submitted and available with SBI shall be opened as per SBI standard practice.
- 10. The reverse auction will be treated as closed only when the bidding process gets closed in all respects for the item listed in the tender.**

(B) Terms & conditions of Reverse Auction:

SBI shall finalize the procurement of the item against this Tender through reverse auction mode. SBI has made arrangement with M/s. e-Procurement Technologies Ltd, Ahmedabad (ETL) who shall be SBI's authorized service provider for the same. Please go through the guidelines given below and submit your acceptance to the same along with your Commercial Bid.

1. Computerized Reverse auction shall be conducted by SBI, on pre-specified date, while the vendors shall be quoting from their own offices/ place of their choice. Internet connectivity and other paraphernalia requirements shall have to be ensured by vendors themselves. In the event of failure of their Internet connectivity, (due to any reason whatsoever it may be) it is the bidders' responsibility. In order to ward-off such contingent situation bidders are requested to make all the necessary arrangements/ alternatives such as back –up power supply whatever required so that they are able to circumvent such situation and still be able to participate in the reverse auction successfully. Failure of power at the premises of vendors during the

Reverse auction cannot be the cause for not participating in the reverse auction. On account of this the time for the auction cannot be extended and SBI is not responsible for such eventualities.

2. ETL shall arrange to train your nominated person(s), without any cost to you. They shall also explain you all the Rules related to the Reverse Auction. You are required to give your compliance on it before start of bid process.
3. BIDDING CURRENCY AND UNIT OF MEASUREMENT: Bidding will be conducted in Indian currency & Unit of Measurement will be displayed in Online Auction.
4. BID PRICE: The Bidder has to quote the rate as per the Tender Document provided by State Bank of India.
5. VALIDITY OF BIDS: The Bid price shall be firm for a period specified in the tender document and shall not be subjected to any change whatsoever.
6. At the end of the reverse auction, bidder has to provide the price confirmation letter & a detail break up for his lowest offer within 24 hour of closing of auction as per the Annexure III & IV respectively.
7. Procedure of Reverse Auction:

i. **Online English Reverse (no ties) Auction {Reverse Auction}:**

- **OPENING PRICE & BID DECREMENT AMOUNT:** SBI will declare its Opening Price (OP), which shall be visible to the all vendors during the start of the reverse Auction. You will be required to start bidding after announcement of Opening Price and decrement amount. Also, please note that the start price of an item in online reverse auction is open to all the participating bidders. Any bidder can start bidding, in the online reverse auction, from the start price itself. Also, please note that the first online bid that comes in the system during the online reverse auction can be equal to the auction's start price, or lesser than the auction's start price by one decrement, or lesser than the auction's start price by multiples of decrement. The second online bid and onwards will have to be lesser than the L1 rate by one decrement value, or lesser than the L1 rate by **multiples of the decrement value**.
- The bid decrement amount shall be specified by SBI.
- **DURATION OF AUCTION: English Reverse (no ties) shall be for a period of half an hour.** If a bidder places a Bid in the last 5 minutes of Closing of the Auction, the auction shall get extended automatically for another 5 minutes. In case, there is no Bid in the last 5 minutes of closing of Auction, the Auction shall get closed automatically without any extension. Please note that if there are more than one item in a single auction, the auto-

extension will be applicable to the entire event i.e. whenever a bidder places an acceptable bid in the last 5 minutes of the closing of the auction, the auction shall get extended automatically for another 5 minutes from the time of this bid for all the items in the auction. **There are 6 extensions of 5 Min. each.** However, vendors are advised not to wait till the last minute or last few seconds to enter their bid during the auto-extension period to avoid complications related with internet connectivity, network problems, system crash down, power failure, etc.

8. Successful vendor shall be required to submit the final prices, quoted during the English Reverse (no ties) exactly in the format issued by SBI/Service provider after the completion of Auction to SBI, duly signed and stamped as token of acceptance without any new condition other than those already agreed to before start of auction.
9. During English Reverse (no ties), if no bid is received within the specified time, SBI, at its discretion, may decide to revise Opening price / scrap the reverse auction process / proceed with conventional mode of tendering.
10. Your bid will be taken as an offer to supply. Bids once made by you, cannot be cancelled / withdrawn and you shall be bound to supply as mentioned above at your final bid price. Should you back out and not supply as per the rates quoted, SBI shall take action as appropriate.
11. LOG IN NAME & PASSWORD: Each Bidder is assigned a Unique User Name & Password by ETL. The Bidders are requested to change the Password after the receipt of initial Password from ETL. All bids made from the Login ID given to the bidder will be deemed to have been made by the bidder.
12. VISIBILITY TO BIDDER: The Bidder shall be able to view the following on his screen along with the necessary fields during English Reverse – No ties Auction:
 - a. Leading Bid in the Auction
 - b. Bid Placed by you
 - c. Auction Opening Price & bid decrement amount
 - d. Your rank in the auction
13. BIDS PLACED BY BIDDER: The bid of the bidder will be taken to be an offer to execute the work. Bids once made by the bidder cannot be cancelled. The bidder is bound to execute the work as mentioned above at the price that they bid. Should any bidder back out and not make the supplies as per the rates quoted, SBI and / or ETL shall take action as appropriate.
14. LOWEST BID OF A BIDDER: In case the bidder submits more than one bid, the lowest bid will be considered as the bidder's final offer to execute the work.
15. At the end of the Reverse Auction, SBI will decide upon the winner. SBI's decision on award of Contract shall be final and binding on all the Bidders.
16. SBI shall be at liberty to cancel the reverse auction process / tender at any time, before ordering, without assigning any reason.

17. SBI/ETL shall not have any liability to bidders for any interruption or delay in access to the site irrespective of the cause.

18. Other terms and conditions shall be as per your techno-commercial offers and other correspondences till date.

19. You are required to submit your acceptance to the terms / conditions / modality given above before participating in the reverse auction.

20. AUCTION TYPE: 1) English Reverse No Ties Auction

21. AUCTION WINNER: At the end of the Reverse Auction, SBI will evaluate all the bids submitted and will decide upon the winner.

22. OTHER TERMS & CONDITIONS:

- The Bidder shall not involve himself or any of his representatives in Price manipulation of any kind directly or indirectly by communicating with other suppliers / bidders.
- The Bidder shall not divulge either his Bids or any other exclusive details of SBI to any other party.
- SBI's decision on award of Contract shall be final and binding on all the Bidders.
- SBI along with ETL can decide to extend, reschedule or cancel any Auction. Any changes made by SBI and / or ETL, after the first posting will have to be accepted if the Bidder continues to access the site after that time.
- ETL shall not have any liability to Bidders for any interruption or delay in access to the site irrespective of the cause.
- ETL is not responsible for any damages, including damages that result from, but are not limited to negligence. ETL will not be held responsible for consequential damages, including but not limited to systems problems, inability to use the system, loss of electronic information etc.

N.B.

- All the Bidders are required to submit the Process Compliance Statement (Annexure II) duly signed to M/s e-Procurement Technologies Ltd, Ahmedabad.
- **All the bidders are requested to ensure that they have a valid digital signature certificate well in advance to participate in the online event.**

(C) ANNEXURE- I

The List of Items to be procured along with the Quantities and the Auction Start Time & lose Time is as follows:

ITEM DESCRIPTION: XYZ

Item	Quantity	Opening Prices in Rs	Bid Decrement in Rs	Opening Time	Closing Time
<u>XYZ</u>	Package	Will be displayed On Auction screen	Will be displayed On Auction screen	As above	As above

(D) Process Compliance Statement (Annexure II)

(The bidders are required to print this on their company's letter head and sign, stamp before emailing)

To,
E-Procurement Technologies Ltd. (AuctionTiger)
B-704 Wall Street - II,
Opp. Orient Club,
Nr. Gujarat College, Ahmedabad - 380 006.
Gujarat State, India

Sub: Agreement To The Process Related Terms And Conditions For Online Reverse Auction for **Comprehensive** Annual Maintenance Contract for electrical systems installed at residential flats located at different parts of Mumbai.

Dear Sir,

This has reference to the Terms & Conditions for the Reverse Auction mentioned in the Tender document

This letter is to confirm that:

- 1) The undersigned is authorized representative of the company.
- 2) We have studied the Commercial Terms and the Business rules governing the Reverse Auction as mentioned in RFP of SBI as well as this document and confirm our agreement to them.
- 3) We also confirm that we have taken the training on the auction tool and have understood the functionality of the same thoroughly.
- 4) We confirm that SBI and ETL shall not be liable & responsible in any manner whatsoever for my/our failure to access & bid on the e-auction platform due to loss of internet connectivity, electricity failure, virus attack, problems with the PC, any other unforeseen circumstances etc. before or during the auction event.
- 5) **We also confirm that we have a valid digital signature certificate issued by a valid Certifying Authority.**
- 6) We also confirm that we will mail the price confirmation & break up of our quoted price as per Annexure III & Annexure IV within 24 hour of the completion of the reverse auction and the format as requested by SBI/ETL.
- 7) We, hereby confirm that we will honor the Bids placed by us during the auction process.

With regards,
Date:
Signature with company seal
Name:
Company / Organization:
Designation within Company / Organization:
Address of Company / Organization:
Scan it and send to this Document on sujith@eptl.in

(E) Price Confirmation Letter (Annexure III)

(The bidders are required to print this on their company's letter head and sign, stamp before emailing)

To,
E-Procurement Technologies Ltd. (AuctionTiger)
B-704, Wall Street - II,
Opp. Orient Club,
Nr. Gujarat College, Ahmedabad - 380 006.
Gujarat State, India

Sub: Final Price Quoted During Reverse Auction for Proposed Air-conditioning Works at 3rd Floor, Mafatlal Centre, Nariman Point, Mumbai.

Reverse Auction Date:

Dear Sir,

We confirm that we have quoted.

Thanking you and looking forward to the valuable order from SBI.

Yours sincerely,

For _____

Name:
Company:
Date:
Seal:

Scan it and send to this Document on sujith@eptl.in

(F) Price break up (Annexure IV)

Price Break up
As per tender document

(H) Contact Information

E-Procurement Technologies Ltd.	State Bank of India
<p>B-704, Wall Street - II, Opp. Orient Club, Nr. Gujarat College, Ahmedabad - 380 006. Gujarat State, India</p> <p>Tel.: +91 79 61200 579 580 567 569 566</p> <p>Mr.Samjad Khan E-mail : samjad@auctiontiger.net Contact No : 9879996111 / 9265871720</p>	<p>The MD & CEO, SBI Infra Management Solutions Pvt. Ltd, Head Office, Ground Floor, Raheja Chamber, Free press Journal Marg, Nariman Point, Mumbai 400 021.</p> <p>Officer Name : S.Krishnan Department : AVP(Electrical) Contact No : 9820727016 E-mail : avpelect.sbiims@sbi.co.in</p>

SCOPE OF WORK

1. All the electrical equipment shall be serviced by the contractor personnel in a specific and phased manner as per the schedule of work to avoid frequent break-down and to ensure maximum utilization of the equipment generally. The following activities are to be done during routine maintenance. The maintenance procedures & components which are not specified here but form a part of standard procedures are required to be carried out by the Contractor.
2. If any repair is carried out, the waste created during such repairs, like cartons, boxes, broken pieces of wires, tapes, and such other material etc, shall be immediately removed out of site by the contractor as it creates a fire hazard.

The Bank's saleable scrapped materials shall be kept by contractor in the place designated for it by the Bank.

3. Periodical cleaning, of panel/meter rooms, electric shaft at various floors and pump room shall be arranged by the contractor at his cost.
4. The contractor shall arrange to attend the complaints such as fused lamps, tubes, fuses, damaged MCB, sockets, wiring, switches, hand dryers, exhaust fans, ceiling fans, connections, etc. in common areas and office areas. The rate shall be inclusive of parts replacement of as fused lamps, tubes, fuses, damaged MCB, sockets, wiring, switches, exhaust fans, ceiling fans, connections etc
5. The contractor's personnel shall work in close co-operation with other agencies such as maintenance contractors for lifts, air conditioners, plumbing, gardening, civil repairing, carpentry etc. Also, while dealing with the Bank's employees the contractor's personnel shall be courteous in their behavior and maintain cordial relations.
6. The contractor's personnel shall take all monsoons and other seasonal precautions, to protect the electrical installation/ pumps. In case any expense is involved in such precautions, the Bank shall be consulted beforehand.
10. The contractor shall co-operate with the electric / water supply authorities, electrical inspector, municipal inspectors, and attend their inspections and liaise with them in case of defective meters, rectification of bills etc. In particular, the contractor shall ensure that earthing to the electrical installation is proper as also that there is no water accumulation on account of water pumps.
11. The Bank has provided electrical gadgets/appliances to various Dept. at State Bank of India. On receiving complaints about these appliances/gadgets, the electrician of the contractor shall checkup and correct simple faults like loose connections, thermostat setting, etc., in order to rectify the fault in the gadget/appliance. However, if it is not possible to rectify, the electrician should bring the same to the notice of the concerned maintenance contractor and bank's engineer/officer.
12. The contractor's electrician should be good in communication and able to communicate and understand in Marathi/ Hindi/ English Languages.

13. The contractor and contractor's electrician must have mobile phone, for prompt communication.
14. Complaints shall be attended with four hours from the time of registration of complaint. The Contractor shall also carry out the repairs / maintenance on holidays as well as on Sundays.
15. That the Contractor shall maintain at the premises of the Bank a written maintenance and repairs log book and shall record work carried out.
16. That the Bank shall not be liable for any compensation in case of any fatal injury / death caused to any other Contractor's employees while performing / . discharging their duties / visiting Bank's premises for inspection or otherwise. The contractor shall alone be fully responsible for safety and security & insurance or life insurance of their personnel who is working on the operation and maintenance works. A valid CAR (Contractor All risk Policy) Policy in the joint name of Bank and the Contractor should be provided to the Bank and it should be reviewed from time to time.
17. Minimum wages as per Govt. Guidelines should be paid. Payment to the workers should be paid through their Bank Account. And the statement of the same along with the PF and ESI to be submitted along with the monthly AMC bill.
- . 18. In, no case, safety norms shall be violated. Even in case of urgency, when temporary rectification is done, etc. no such compromise is allowed as regards to safety provisions.

ANNEXURE

19. The Contractor agrees that its personnel shall comply with security regulations in effect from time to time. The Contractor alone shall be fully responsible for safety and security & insurance or life insurance of their personnel who are working at site.
20. The Contractor should issue a valid Company Identity cards to all their staff personnel who will be providing services under this contract.
21. The Contractor shall provide and ensure sufficient personal protection gears like safety shoes, hand gloves, full body safety belts, ladders, etc. are being worn by . their workers while carrying out works. The employees should be well dressed and well mannered.
22. That the contractor shall appoint qualified persons, after verifying their antecedents and a copy of the police verification report and photograph of persons will be submitted to the Bank for its record.
23. That the contractor shall comply with the requirement for Electrical Inspector during annual inspection.
24. The CONTRACTOR shall provide at least two sets of uniform including shoes to his employees at its own cost as per approved colour and specification of the Bank and ensure their cleanliness and use. Identity cards shall be issued by you to all your employees and they will wear it in the Bank.
25. The following measuring instruments/ equipment's and tools in good working condition must be available at site/ with the Electricians and other equipment's shall be brought by the CONTRACTOR as and when required at their cost.

5. FORCE MAJEURE:

1. Neither party shall be liable for delay in performing obligations if the delay or . failure is due to any of the following force majeure i.e. Act of God or any Government Act, fire, earthquake, explosion, civil commotion or anything beyond the control of either party. The party shall use all reasonable endeavours to minimize any such delay.

6. MANPOWER WAGES ETC.

- (a) The Contractor should ensure to comply with all the provisions of Labour Act / State / Central Govt. agreed procedures. The Contractor shall be solely responsible for compliance to provisions of Various labour and industrial laws and all statutory obligations such as minimum wages as per Central Govt. rules, Govt. of Maharashtra and abide by all other laws, allowances, compensations, EPF, Bonus, gratuity, ESIC, etc. relating to workers provided to the Bank. The Bank shall have no liability in this regard.

ANNEXURE -

- (b) The Contractor shall ensure to get the Police verification for all the manpower deployed by them and the contractor should ensure that the manpower deputed should bear good moral character.
- (c) All personnel provided by the Contractor will be on the payrolls of the Contractor / Company and there will be no Employee and Employer relationship between the personnel engaged by the Contractor and the Bank.
- (d) That the Contractor will not sub-contract or permit any other person to perform . any of the work or services agreed to.
- (e) Contractor's personnel or their family members shall not be allowed to stay / reside at site.

7. SPARES

- (f) In case of any materials are not available in the stock for preventive / breakdown . maintenance, the Contractor should immediately arrange for purchase of the materials from the market after obtaining approval from Bank. The cost of such material purchased by the contractor shall be borne by the Bank as per the terms stated below.
- (g) Only Overhead charges which include transportation cost shall be paid by the Bank over and above the actual material cost and taxes. Bank reserves the right to verify the reasonableness of the prices.
- (h) All necessary components required for the breakdown maintenance of all equipment shall be arranged by the Contractor at the market rate and same shall be reimbursed by Bank as stated above.

ANNEXURE -

ANNEXURE-A

SAFETY CODE

**THE SAFETY CODE HAS TO BE OBSERVED BY THE
CONTRACTOR AS UNDER: -**

- a) First Aid Box shall be maintained in a readily accessible place.
- b) The injured person shall be taken to a public hospital without loss of time in case where the injury necessitates hospitalizations.
- c) Suitable and strong scaffold should be provided for workmen for all works that , cannot safely be done from ground.
- d) No portable single ladder shall be over 8 metres in length. The width between the side falls shall not be less than 30cms (clear) and the distance between two adjacent rungs shall not be more than 30 cms. when a ladder is used, an extra Mazdoor shall be engaged for holding the ladder.
- e) Every opening in the floor of a building or in a working platform shall be provided with suitable means to prevent the fall of persons or materials by providing suitable fences or railing minimum height of which shall be one meter.
- f) No floor, roof or other parts of the structure shall be loaded with rubbish or materials as to render it unsafe.
- g) Suitable facemasks should be supplied for use by the workers, when the paint is applied in the form of spray or surface having lead paint dry rubbed and scrapped.
- h) Ropes used in hoisting or lowering material or as a means of suspension should be of durable quality adequate enough and free from defects.
- i) The contractor will ensure that all types of safety measures as advised by Government are taken care of during the performance of work.

Signature with seal and date of the Tenderer

ANNEXURE -

ANNEXURE -B

PENALTY

- a) If any of the preventive / breakdown maintenance are not carried out by the Contractor in time or absenteeism of their workmen or non-performance of duties, Bank will arrange to carry out this work through any other contractor at their will and deduct the expenses (decided by the Bank) from the AMC bill.
- b) The contractor shall while maintaining or repairing the electrical items, equipment's/sub-station equipment's and other development works at the aforesaid complex only for the aforesaid maintenance and repair purposes.
- c) The contractor shall keep switches, switchgears, electrical apparatus, DBS, wirings, switch boards etc. of all the floors of the various buildings in the aforesaid . complex whatsoever nature in good, substantial and proper working order and condition while carrying out the maintenance and repairs operations of the . aforesaid work and shall not come cause any damage or destruction to the aforesaid fixtures and fittings and material and contractor expressly undertake to indemnify and keep the bank indemnified from all monitory losses. Legal actions proceedings suffer the bank and pay all the costs charges of expenses and whatsoever nature immediately on demand by the bank.
- d) The contractor specifically agrees for the safe custody and storage of the various materials supplied to him.

ANNEXURE -

DESCRIPTION	MINIMUM PENALTY AMOUNT
All minor repairs/faults, complaints, etc. as per Annexure-A need to be addressed and rectified within 48 hrs. In-case of non-compliance of timelines, the Bank shall impose penalty of	100/- per case per day
All major repairs/faults as per Annexure-B need to be responded by the Electricians within 2 hrs and necessary rectification has to be carried out within 72 hours * In-case of non-compliance of timelines, the Bank shall impose penalty of	2500/- per case per day
Any irregularities, unsafe practices, etc. noticed / informed by the Bank should be rectified by the Contractor within 48 hrs from the time of intimation. If the contractor fails to do so, the Bank shall impose a penalty of	1000/- per case
The Contractor shall ensure that breakdown of all electrical equipment panels, pumps are attended within 24 hrs from lodging of the complaint. If the contractor fails to do so, the Bank shall impose a penalty of	2000/- per case per day

REPAIRS / FAULTS (ILLUSTRATIVE)

- 1 . Attending to all complaints registered resolving the same.
2. Replacement of switches, sockets, neutral links, fan regulators, lighting chokes, lighting fittings, fans, RCCB/MCB, switchgears, lamps, call bells, DB etc.

Note: The above-mentioned lists of minor / major repairs are illustrative and any other repairs which are not specified in the lists shall be analyzed on case to case basis, at the discretion of the Bank.

Signature with seal and date of the Tenderer

ANNEXURE -
-C

CERTIFICATE

" Certified that We have remitted the monthly subscription of Employees' Provident Fund & Employees State Insurance to the workers employed by me in SBI, Corporate Centre,
State bank Bhavan, Nariman Point, Mumbai
400021 for work for month Year."

Office in which subscription remitted	Bill No. & date	EPF	ESI

Signature with seal and date of the Tenderer

UNDERTAKING

We hereby certify that we have gone through the tender document fully and we have understood the conditions therein. We hereby assure that we will comply with the conditions and submit monthly compliance statements regarding minimum wages and other Labour related statutory formalities like PF, ESI etc.

Place :

Date.

Signature with seal of Contractor:

Name in block letters:

Address:

Signature with seal and date of the Tenderer

ANNEXURE -

SCHEDULE OF MAINTENANCE CHECKS LT DBs AND METER ROOM PANELS,

S.N	DESCRIPTION	MONTHLY	QRTLY	YRLY
1	Checking for overheating of any SFU/MCCB due to loose connections or overloading. Check for Earth connections	X		
2	Checking for indication lamps and control fuses, Selector switches. If found unserviceable replace the Same. Check the neutral link for overheating due to Loose connections or other reasons. If necessary, Replace the same. check rating of fuses.	X		
3	Check the cleanliness of panels.	X		
4	Check for operation of SFU and record the temperature Of termination/joints with infrared thermometer.	X		
5	Check the termination/connection. Tightens all the termination point in panel board.		X	
6	Check the tightness of control cables		X	
7	Check the insulated /Bakelite portion of switches Of carbon formation.		X	
8	Check the continuity /condition of boy earthing.			
9	Check the condition of contacts of SFU's by visually and checking contact alignment and correcting and replacing if required. Checking contact resistance and improving or modifying as per requirement.		X	
10	Check for any chipping, cracking, formation etc. On any Part and replacing.		X	
11	Check for continuity of earth bus or panels			X
12	Check for tightness of Cables and bus bars of panels.			X
13	Calibrate the current, earth fault and auxiliary relays As Per list enclosed			X



SCHEDULE OF MAINTENANCE CHECKS FOR EARTHING

S.NO	DESCRIPTION	MONTHLY	QTRLY	H/ YRLY
1	Cleanliness of earth pit/ area.	X	X	
2	Check the conditions of earth pit, if damaged construct the chamber and/or replace the top cover.	X	X	
3	Check the condition of watering funnel, if missing/ damaged replace the same.		X	
4	Check the tightness of earth connections and continuity.	X		
5	Check the identification marking of earth pits. If found missing or vanished paint the game	X		
6	Check the earth resistance and record.		X	
7	Check continuity of main earthing lead from earth pit to panel or equipment. The corroded nut bolts shall be replaced with GI or nickel cadmium coating. The earth strip shall be physically inspected and painted with metal primer and enamel paint after proper cleaning.			X

G



Details of flats and address: -

Sl No	Name of the Building	Address	No of flats
1	Raj Legacy	LBS Marg, Vikroli (West), Mumbai-400083	116
2	Grand Paradi	Kems Corner, 572, Dadyseth Hill, August Kranti Marg, Mumbai-400026	1
3	Loyod Estate	Sangam Nagar, Wadala (E) , Mumbai	17
4	Bhoomi Floora	Behind Sanjay Ghandi National Park, Borivali (E), Mumbai	52
5	Vishnu Shivam	Thakur Village, Khandivali (E) , Mumbai	51



**COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT FOR ELECTRICAL SYSTEMS
INSTALLED AT RESIDENTIAL FLATS LOCATED AT DIFFERENT PARTS IN MUMBAI.**

PRICE BID

Schedule of quantities

Sr. no.	Description	No of flats	unit	charges /year/ flat	Total
	Comprehensive Annual Maintenance Contract for the following flats as per the specifications and terms & conditions mentioned elsewhere in the tender documents				
A	Period from 01.03.2020 to 28.02.2021				
	i) Raj Legacy	116	1 year		
	ii) Grand Paradi	1	1 Year		
	iii) Loyod Estate	17	1 Year		
	iv) Bhoomi Flora	52	1 Year		
	v) Vishnu Shivam	51	1 Year		
	Total of (A)				
B	Period from 01.03.2021 to 28.02.2022				
	i) Raj Legacy	116	1 year		
	ii) Grand Paradi	1	1 year		
	iii) Loyod Estate	17	1 year		
	iv) Bhoomi Flora	52	1 year		
	v) Vishnu Shivam	51	1 year		
	Total of (B)				
C	Period from 01.03.2022 to 28.02.2023				
	i) Raj Legacy	116	1 year		
	ii) Grand Paradi	1	1 year		
	iii) Loyod Estate	17	1 year		
	iv) Bhoomi Flora	52	1 year		
	v) Vishnu Shivam	51	1 year		



	Total of (C)				
	Total of (A+B+C)				
	Sub Total of (B) for three years				
	Total (A +B)				
	GST at actual				

Total in words (Rs. _____)

Note: GST will be paid at actual